

Reports December 2024

Name: Ian Jones
Role: Chair
Report: December 2024

IN ROLE:

Tasks Completed

- Chair's Challenge and AGM (both seem a long time ago!)
- Reported back to the Orienteering Foundation that, as a club, our main interest in funding would come from hiring support in the role of development officer, but we would not be putting forward any immediate proposals
- Responded to the BOF survey saying we would be supportive of their initiatives to broaden the coaching classifications, with renaming the Level 1 tier as Orienteering Instructor

Tasks Progressing

- None in train

Tasks Planned

- None

Update from SWOA – November committee meeting:

The following matters have been highlighted for passing on to clubs – Rhiannon has kindly already circulated to members, and we may want to discuss several of the matters being raised:

1. We welcome Rob Mills from WIM as the new SWOA fixtures secretary.
2. There will be a Grade C Controllers course next year (Autumn) in Bristol, open to all SWOA members, led by Mark Dyer.
3. Offers are sought to host the British Middle Distance Championships in 2027, preferably before the end of this year (this was due to be hosted by East Anglia, but they have had to withdraw)
4. It was suggested that clubs should be encouraging newer members to shadow experienced event officials as they prepare for events - although this will increase the amount of expenses, most clubs are financially able to cope with this and it will be worthwhile for increasing the pool of members acting as officials at future events.

Name: Vanessa Lawson
Role: Captain
Report: December 2024

- Entered NGOC for the CompassSport Cup heats on Sunday 23 February 2025.
 - First choice Croydon Hill near Minehead, QO hosting
 - Second choice Long Valley North near Aldershot, SN hosting

Name: Alan Pucill
Role: Treasurer
Report: December 2024

- Current balances (at 04/12/2024)
 - Current Account £8,927.50 (Prev. report £9,487.75)
 - Deposit Account £15,945.25 (Prev. report £15,868.50)
 - **Total** **£24,872.75** (**£25,356.25**)

- Summary of larger items since last report on **02/09/2024** (rounded figures):
 - **Income**
 - Income from Fabian4 for August, September and October
 - League £3,247
 - Maprun £611
 - WNL £239
 - Chair's Challenge £419
 - **Total** **£4,516**
 - JIRCs entries (from BOK) £1,206
 - EOD net income £284
 - Sale of O-tops and t-shirts £105
 - Café/shop income £113
 - Hire of SI kit (Mountain Bike Event) £200
 - Interest £77
 - **Total** **£6,501**
 - **Expenditure**
 - BOF/SWOA/WNL levies £1,710
 - Landowners (Stroud Council, FE, Nottingham Nooks) £921
 - Café Supplies £96
 - Sundries (Bank Charges, Gift for Auditor) £27
 - FE application fees (LTH, Mallards WNL, Soudley, Mallards League, NYD) £395
 - Printerbase (Inc. Yellow Toner) £132
 - Planners/Organisers/Controllers/Mappers expenses £194
 - Equipment (inc. Laptops, Battery Packs, Crickley POC signs) £1,829
 - Committee Expenses (AGM hall and food) £129
 - Printing Costs (BML Maps for JIRCs) £177
 - Donations (Woodland Trust Membership) £33
 - Mapping Costs (Travel and Printing) £100
 - Courses (Coaching & First Aid) £1,035
 - British Orienteering Affiliation Fee £90
 - Toilet Hire (Nottingham Nooks) £115
 - **Total** **£6,983**

- Income from Fabian4 lags a month behind.
 - Expected income at end of December (from entries made in November)
 - League £872
 - Mapruns £245
 - WNL £231

Notes:

- Our annual accounts were audited by Vanessa and submitted to British Orienteering.
- I have not included map printing costs or Maprun costs on the Events Report this time due to lack of time.
- A donation to the Woodland Trust for the Dowards event is still pending.
- Our finances remain healthy.

Name: Greg Best
Role: Fixtures/Permissions Officer
Report: December 2024

IN ROLE:

Tasks Completed

- Permissions for recent events held (at Mallards Pike x 2, Flaxley, Cranham and Dowards)
- Held the annual fixtures sub-committee meeting in August to thrash out the bones of next year's fixtures.
- Recruitment of event organiser/planners now complete for 2025 – thank you to all who have put their names forward.

Tasks Progressing

- As always, lots of event permissions and fixtures issues on-going.
- The provisional fixture list for 2025 is now ready but cannot be considered final before landowners have given preliminary permission.
- Looking into whether we can get permission to cross the field between Chestnuts and Welshbury to have an event that covers both areas. FE have told me which farmer I need to talk to.

Tasks Planned

- Nothing to report

NOT IN ROLE:

Mapping Work Completed.

- Update of Cranham, particularly the vegetation, ahead of night event there and next year's league event. Use of the Lidar Vegetation Base Map feature is very helpful with this.
- My annual update of the Cleeve Hill map after this year's gorse cutting. The ranger lets me know each year where work has been done and then I survey those areas for changes.

Mapping Work Progressing

- Re-map of Woodchester Park using Lidar. This should give a much better result, but it is a very arduous area for surveying!

Mapping Work Planned

- A further extension of the Nottingham Nooks n Knolls map to include the adjacent woodland that the landowner has offered us.
- Updates to Crickley Hill for up-coming night event there.

Other Tasks Completed

- Organiser of the double event at Mallards Pike: League event and JIRCs (Junior Inter Regional Championships) individual day.

Other Tasks Progressing

- Organising/planning 3 Mapruns and the 2025 SWOL event.

Name: Pat MacLeod
Role: Equipment Officer
Report: December 2024

OUTSTANDING ACTIONS

- 3b, training plan has moved on, so this action is superseded
- 3d, some sample mementoes available from Andy Creber
- 3e, first comment form published, feedback panel informal at present

IN EQUIPMENT ROLE:

Tasks Completed

- Various small equipment purchases for general use – re-usable cable ties, mini-kites etc – no significant expenses
- Replaced the club laptops with two new ones and bought 2 x 240w power packs to replace the old battery one. If anyone has any use for a golf cart battery+inverter nice Bob teed made box, it is free(?) to a good home. Useful for providing a bit of light and heating the kettle in a power cut.

Tasks in Progress

- Printer replacement. See separate report under Mapping Officer
- Planning the next MapRun series. Turnout has been disappointing over the late summer, so I suggest that we perhaps have a mid-summer break from MapRuns next year. Hopefully interest will pick up when we get into the winter night series.

Tasks Planned

- None

NOT IN ROLE

Tasks completed

- Helped at lots of events
- Usual maintenance of the website, and submission of Fabian applications.
- Purchase of replacement stakes for Crickley Hill Permanent Orienteering Course (POC)
- Provided draft MapRun signage to club point of contact for Crickley Hill POC
- Published a first event feedback form for The Downwards League event. We got 6 responses, all but one anonymous, all useful and broadly positive. I have reviewed these with a few experienced controller-level club members and have published a response to comments feedback note on the Results page.

Tasks in Progress

- Ongoing MapRun UK coordination and support, typically 2-3 requests a week from maprun developer to respond to new inquiries from UK people
- Ongoing submission of entry details to Fabian for our events, and website maintenance.
- Club trophies and awards – no progress since returning the sample trophies. I have however got some sample mementoes which I'd like to use to encourage MapRun participation. They could also be used for leagues and training events.
- Establishment of a 'panel' of experienced orienteers to be invited to offer constructive comment on courses at league and other NGOC-organised events of similar or higher status. This has perhaps been overtaken by the general comment invitation post-event, though I still think it's valuable for newer planners to be given feedback explicitly on their courses.
- Creation of a new Gruffalo course at Symonds Yat for FE; they want to move the Mallards Pike course there, as they say they have some other activity planned for Mallards.
- Finally, I have noticed that Fabian have introduced a new section in the application form inviting clubs to put forward their Ts &Cs for their events, as I know some clubs do. Do we think we should? [See AOB]

Tasks Planned

- Implementation of an agreed training programme.

Name: Pat Macleod
Role: Mapping Officer pro tem
Report: December 2024

OUTSTANDING ACTIONS

- None

IN MAPPING ROLE:

Tasks Completed

- Taken over the Xerox 7100, and event map printing, from Ian Phillips
- Printed my first three events – Dowards, WNL and MapRun.
- Migrated all 'my' maps to ISOM2017-2
- Updated my OCAD map templates to reflect the new purple colour logo
- Given Printerbase the required 3 months' notice to terminate the pay-per-page contract on the Xerox 6600. The contract ends in February 2025

Tasks in Progress

- Printer replacement, see separate note
- Disposal of the Xerox 6600 printer. Seems a shame to take it to the recycling centre as it still works and prints mono fine. I have requested a quote for it from a company claiming to buy any printer for refurbishment and resale.
- Experimentation with OCAD colour settings to improve the quality of brown symbols on our 7100 printed maps. Brown, and in particular contours, print poorly at present; this is a known issue with Laser printing of IOF maps, to the extent that there is a special CMYK specification for O maps – CMYK+B – the +B representing special treatment of brown objects, something printers at our level can't do. We can however tweak the colours in OCAD and do better than we currently do. I have some samples to show people when practical.
- Introduction of two map scales for league events – 1:10k for Brown and Blue, 1:7.5K for all other courses. This is designed to align our event map scales better with current BO rules and practice.
- Introduction of a course overprint checker for events where there is no controller. This arises from comments at the Dowards over the clarity of some course overprints. It will be done on a voluntary basis by anyone I can find to do it. Ian Phillips and Paul Taunton will check the Lightning Tree courses, avoiding those they plan to run!
- Looking at how to reduce print wastage. I have inherited a huge pile of used paper from Ian, and I can't help feeling we need to reduce print runs to something more realistic; we won't need preprinted maps for Control Descriptions (CDs) for a long time to come! I propose to limit print runs to pre-entries plus no more than 4 or 5 extras, and to state in the event details that spare maps are strictly limited, and if not available, people will have to choose a different course. We rarely get more than a small handful of EOD (Entry on the Day), so that 3-4 extra maps would suffice. Clearly, we need to recognise the large variation in entry numbers per class, but we should be able cut back somewhat. I also propose that we print MapRun events on the back of SI/Forest course maps, and perhaps even spares for SI/Forest events on old MapRun maps.
- Creation of a suitable map library and archive on the NGOCOCAD Google Drive. Access will be given to people who own 'maps', and planners looking for maps to work with should be given maps from this library, to ensure both that they get the latest version, and that any changes they make, or are made on their behalf, are done on the latest version, and then filed as the new latest version. The idea is that it will have three parts:
 1. A library of up-to-date maps currently in use
 2. An archive of all other maps, of which we have lots of bits and pieces – school maps, older smaller areas no longer used, and so on
 3. An archive of all event maps – i.e. those created specifically for each event

Tasks Planned

- Creation of a better way to manage map version control, in line with the map library described above.

NOT IN ROLE: -

Tasks completed

- Covered under Equipment Office report

Tasks in Progress

- Covered under Equipment Office report

Tasks Planned

- Covered under Equipment Office report

Name: Ginny Hudson
Role: Membership Secretary
Report: December 2024

As at 29.11.23

Category	Current	Other
Senior	138	3
Junior	30	
Total	168	3

As at 3.12.24

Category	Current	Other
Senior	127	4
Junior	32	
Total	159	4

We lost a few members at the previous year end, and gained some new members, I think 12 in all. Renewals are coming in thick and fast.

Name: Alan Brown
Role: Newsletter (Legend) Editor
Report: December 2024

- Next issue of Legend due in January 2025.

Name: Judith Taylor

Role: Safeguarding & Welfare Officer
Report: December 2024

Nothing to report

Name: Ian Prowse
Role: Volunteer Co-Ordinator
Report: December 2024

Nothing to report

Name: Rosie Taylor
Role: Communications & Publicity Officer
Report: December 2024

- Will start the weekly emails once handover from Tom C completed.
 - Keen to grow the club Instagram account and will happily accept submissions from others
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Name: Paul Taunton
Role: Committee member
Report: December 2024

- Arrangements for League 1 at Mallards Pike North on 18th Jan 2025 progressing OK
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