

**NGOC Committee Meeting**  
**Monday 09 December 2024 – 7pm via Zoom**  
**Agenda**

1. Apologies: Alan Brown, Alan Pucill, Ian Prowse, Judith Taylor, Rosie Taylor
2. Approval of minutes of previous meeting held on 09 September 2024.
3. Matters arising from previous meeting: -
  - a. Purchase of personal ECG machine to add to the club First Aid kit subject to further research by John. **ACTION STATUS?**
  - b. Club trophies: Tom C to create and submit designs for approval before seeking a quote. **ACTION CONTINUES**
  - c. Feedback on events – General feedback form implemented. Response to comments and planned actions per event posted to website. **ACTION CLOSED.**
  - d. Club provision of GPS trackers for vulnerable people at NGOC events. Chair to obtain details of the tracking system used at OMM events. **ACTION STATUS?**
  - e. First Aid cover at events – Secretary to arrange a course to increase the club’s pool of certified first aiders. Course has been arranged for 15 December 2024. There are 9 candidates, two of whom are from HOC. **ACTION CLOSED.**
4. Reports: -
  - a. Chair
  - b. Captain
  - c. Treasurer
  - d. Fixtures/Permissions
  - e. Equipment Officer
  - f. Mapping Officer
    - i. **DECISION: Printer replacement (see separate printer note)**
  - g. Membership Secretary
  - h. Newsletter (LEGEND) Editor
  - i. Safeguarding & Welfare Officer
  - j. Volunteer Co-ordinator
  - k. Communications & Publicity Officer
  - l. Committee Member
5. Qualifying events for the 2025 Terry Bradstock Trophy (TBT)
6. Items for committee consideration submitted by club member
  - a. NGOC donation to SWJOS (South-West Junior Orienteering Squad)
  - b. What is NGOC’s plan to encourage under-represented groups to participate in orienteering? Could this be achieved by recruitment of a paid part-time Club Development Officer (complementary to agenda item 7 – NGOC 2025 training)?
7. NGOC 2025 Training – see separate training note
8. AOB
  - a. Event Terms & Conditions (Ts & Cs) on Fabian (Pat)
  - b. Possible Permanent Orienteering Course (POC) at Woodchester Park (Greg)
  - c. Mementoes to encourage Maprun participation (Pat)
  - d. Can NGOC help with MTBO events ahead of 2026 MTBO World Masters Championships in Scotland (Moray, 3-7 June)? (Rhiannon)
9. Date of next meeting.