

Minutes of NGOC Committee Meeting 1st September 2014

Present: Pat McLeod, Greg Best, Roger Coe, Carol Stewart, Gary Wakerley, Gill Stott, John Coleman, Caroline Craig, Simon Denman, John Fallows.

1. **Apologies:** Paul Taunton, Gill James.
2. **Minutes of previous meeting:** Minutes of the 9th June meeting were accepted.
3. **Matters arising/Actions not completed or covered elsewhere:** None.
4. **Chairman's Report:** Nothing to add.
5. **Secretary's report:** Caroline will contact John Parsons to arrange collection of the old Legends, maps etc.
6. **Treasurer's report:** We have received money for loan of the SI kit at the JK, but haven't yet received the money for helpers. Once we do receive this, we will decide exactly how to distribute it.
In her report, Carol had proposed moving to a January to December financial year. This would require making a change to the constitution to say that our financial year runs from January to December (rather than September to August). This change can be proposed for the AGM, though on checking the constitution it may not even be necessary to change the constitution as it does not specify dates.
7. **Membership Secretary's report:** Simon had emailed round a response about the National Trust fee issue, though was still awaiting a concrete answer. It is looking more hopeful than it was.
8. **Events report:**
 - (a) **Double Gloucester:** The council (for Gloucester) are very keen but can't give us a definitive answer just yet. We have asked that the Gloucester city event be on Sunday, as the streets will be less busy. We have several possible campsites in mind, all of which lend themselves well to having a Classic and a Long O nearby. One of these is Dave Hannis's campsite near Cranham, where we could use Cranham Woods for the Classic and a combination of the extended Cranham map, Sheepscombe and Painswick for a Long O. We have some possible planners but really need an organiser.
 - (b) **2014-2015 main season:** The fixtures subcommittee has been going well and a latest fixtures list was circulated. The number of events is slightly larger than in the last version of the list, but still comparable to the number of events last season, and possibly less. Pat is going to present the plan for the new fixtures list before the official proceedings begin at the AGM.
 - (c) **Fixtures Secretary:** Steve Robinson is happy to take on the role in the middle of next year. Until then, John C has offered to continue in the role despite moving away. Roger told John that he is happy to help with any Fixtures duties.
 - (d) **Training for new planners:** Gill S mentioned that Tom Mills is intending to hold a training day for newcomers to planning.
 - (e) **Caddihoe Chase:** Thanks to John F, the splits printouts look good (with our logo at the top). The start times have been published online. The current entry total is 328. The expected income is about £7000 and expenses are estimated at £5000 so we should be okay financially. It was considered whether we should provide shoe-cleaning facilities at the many points where it would be applicable, but since this has not been asked of us (whereas it was asked at Flaxley Wood), this was concluded to not be necessary.
 - (f) **BAOC request for October event:** Having heard nothing more about this, we concluded that it was no longer wanted.
 - (g) **WIM request for BOC 2015 Trail O:** We have offered Ninewells or Sallowvallets because Trail O has happened there before so there is already a map. Dick Keighley will come and recce the areas at some point.
9. **Mapping report:**
 - (a) **Urban mapping:** Pat reported that OS Master Map data of Gloucester city centre still has a 40% discount. This means it would cost £300. He suggested purchasing it for the Double Gloucester, if we go ahead with that. We wouldn't need data of anywhere else as we have lots of other places mapped.
 - (b) **Star College map:** Bob has completed the map of Star College.
10. **Equipment Officer's report:**

(a) Recent and imminent purchases: Pat had stocked up on toner for the old printer. He had also bought a battery to be used for running the laptop at events (and for the chasing start application at the Caddihoe Chase). A laminator had also been bought and a megaphone will be bought (for the prizegiving at the Caddihoe weekend).

(b) Club tents: Gill S asked whether it might be worth buying a lighter club tent, for use at events which only a few NGOC members go to. Greg suggested looking round at other club tents and asking other clubs about theirs. Gill will do this.

11. **Captain's report:** Greg had heard that day that we are being allowed to use various parts of Witcombe Woods. They will send him a map detailing the areas we can and cannot use. Greg is hoping to get use of one more section, which would much improve the options for courses on the extended Cranham map.
12. **Legend Editor's report:** Gill had been asked for some people to write up the Lakes 5, for SINS, and had found some people to do this. In the next Legend, Greg will write an article about the Western Night League. Gill S will write something about the coaching plans, which will hopefully include a higher-level skills day for more experienced orienteers, at some point. Simon suggested not sending Legend to lapsed members, instead just sending one after they lapse, with a reminder that they need to renew their membership in order to remain on the mailing list.
13. **Welfare report:** Nothing to add.
14. **Development Officer's Report:** Items related to Development were covered in previous sections.
15. **SWOA Committee Feedback:** None
16. **AOB:**

(a) Missing WNL event: Roger noticed that there was no WNL event in November/December 2015, in the new fixtures list. We should be careful not to forget this.

(b) Larger events: Roger had a list of larger events which SWOA were asking for clubs to volunteer to organise. This included the CompassSport Cup head in early 2016, which Greg suggested we could organise.

(c) Training events: Simon asked about the procedure for these, because people often email him to ask. The idea is that Training events each focus on a particular skill and have specific training activities for that skill, but also a course for people who want a normal run. The Coaching days will be extra and different, based on inviting certain groups of people.

(d) Mini League scoring: Caroline asked whether we could change the scoring of Mini League events so that the base score isn't dependent only on the top 3 competitors, as that means scores are very affected by one fast person turning up. She suggested the top 75%, which she believed was used for BOF rankings, but any reasonable percentage would be an improvement. John F said that his software is very easy to change so we just need to pick a sensible number.

(e) Terry Bradstock trophy: Carol reminded John F to do the Terry Bradstock calculation before the AGM.

Action: John Fallows

(f) Street Challenge prizes: We are very grateful to Steve Williams for donating beer from his brewery, for the Street challenge prizes.

(g) Lack of Controllers: The only qualified controllers in our club are: Paul T, John F, Joe P and Clive C. Gary asked people to suggest anyone else who may be interested in getting trained. John F suggested Gerry Ashton, Dave Hartley and Pete Ward. Those who are interested would be asked to control (or advise) our Level D events. John F suggested assigning names to events, so that any course they may do would then have an aim.

Action: Gill will put something in Legend about setting up a discussion group (an "advisory group"), and also about Tom Mills' day of Planning training.

(h) Volunteering to help at events: Pat had received a small number of complaints about the assumption that everyone in the club would help at the Caddihoe unless they told him otherwise. However, he pointed out that he had received little response in the past when asking for volunteers, so there was little other option. He wondered if there was another way to do it. Apparently some clubs assign people to teams and the team leaders have to get the people, though our club is too small to do that. Asking people individually tends to work well, but is much more work for the organiser. It was mentioned that at least some people are wary of volunteering because they think they don't know enough about what to do. Simon hopes to add something to his welcome email to new members, to say that we hope people will volunteer to help at events once they're settled, emphasizing that no experience is necessary.

(i) AGM buffet: Carol and Caroline will put together a buffet for the AGM.

17. **Next Committee Meeting:** Monday 8th December 2014 at 7:30pm at Oxstalls Campus.
AGM Date: Monday 13th October 2014 – TC218A, Oxstalls Campus

The meeting closed at 9pm.